

PMI Professional in Business Analysis (PMI-PBA)

1. Introduction: Identifying Key Requirements Management Definitions
 - a. What is Business Analysis?
 - b. What are the Roles of the Business Analyst?
 - c. The Requirements Management Process
 - d. Project Methodologies
 - e. PMI Code of Ethics
2. Needs Assessment
 - . Defining Business Problems or Opportunities
 - a. Developing a Solutions Scope Statement or Business Case
 - b. Determining the Business Problem or Opportunity Value
 - c. Identifying Business Needs
 - d. Identifying Stakeholders and Stakeholder Values
3. Planning
 - . Determining Business Analysis Activities
 - a. Establishing Requirements Traceability
 - b. Preparing the Requirements Management Plan
 - c. Defining Requirements Change Control and Communication Processes
 - d. Identifying Document Control Processes
 - e. Specifying Business Metrics and Defining Acceptance Criteria
4. Analysis
 - . Eliciting and Identifying Requirements
 - a. Analysing, Decomposing, and Elaborating Requirements
 - b. Evaluating Options and Decision-Making
 - c. Allocating Requirements and Creating a Requirements Baseline
 - d. Facilitating Stakeholder Consensus in order to Obtain Sign-off
 - e. Creating Requirements Specifications
 - f. Validating Requirements with Stakeholders
 - g. Elaborating and Specifying Detailed Business Metrics and Detailed Acceptance Criteria
5. Traceability and Monitoring
 - . Tracking the Status, Sources, and Relationships of Requirements

- a. Monitoring the Lifecycle of Requirements
 - b. Updating the Status of Requirements and Communicating Requirements States to Stakeholders
 - c. Using Communication Methods to Share Important Requirements Information and Status with Stakeholders
 - d. Determining and Managing Change Impacts to the Requirements
6. Evaluation
- . Comparing Solutions Test Results to Defined Requirements Acceptance Criteria
 - a. Analysing, Communicating, and Resolving Solution Gap Analysis
 - b. Obtaining Stakeholder Sign-off and Moving Toward Deployment
 - c. Measuring How Well the Solution Met Business Needs and Values
7. What to Expect on the Exam
- . The PMI Professional in Business Analysis (PMI-PBA) SM Application Process
 - a. Exam Requirements
 - b. Exam Overview
 - c. Preparing for the Exam
 - d. Understanding the Questions
 - e. Taking the Exam
 - f. General Tips to Help You Through the Process
 - g. Final Practice Exam